



বাংলাদেশ নির্বাচন কমিশন  
নির্বাচন কমিশন সচিবালয়

No.17.00.0000.018.24.002.19-58

Date: 05 February 2025

To

The Chief Accounts and Finance Officer  
CAG, PSC and Election Commission  
Segunbagicha, Dhaka

Subject: Visit to Canada and the United States of America (USA).

Dear Sir,

The undersigned is directed to convey the approval of Bangladesh Election Commission to the following officers to visit Canada for conducting voter registration and issuing National Identity Card to the expatriate Bangladeshi citizens through the Bangladesh High Commission in Canada. The team will stay there under following terms and conditions:

**Admin Team (Ottawa and Toronto)**

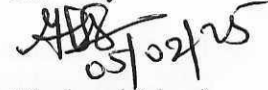
Sl.	Name and Designation	Office Address	Group Designation
1	K M Ali Newaz Additional Secretary	Election Commission Secretariat	Team Leader
2	Mohammad Azizur Rahman Siddiqui, Brigadier General Project Director	IDEA Project (2nd Phase) Election Commission Secretariat	Senior Inspection Officer
3	Md. Abdul Momin Sarker Director (Registration and Immigration Branch)	National Identity Registration Wing Election Commission Secretariat	Inspection Officer
4	Salahuddin Ahmad Deputy Secretary (C.C.) (Accounts)	Election Commission Secretariat	Inspection Officer
5	Mohammed Bedarul Islam Upazila Election Officer	Upazila Election Office, Lama, Bandarban	Assistant Officer

02. The terms and conditions are mentioned below:

- The officers will stay in Canada from 15 April 2025 to 21 April 2025 or 7 (seven) days from the date of commencement of leave.
- Three officers (sl.no. 1-3) of the above team will leave Canada on 21 April 2025 or on an approximate date and then visit the United States of America (USA) from 22 April 2025 to 28 April 2025. They will visit Bangladesh Missions in New York, Washington, D.C. and Chicago responsible for conducting voter registration and issuing National Identity Card to the expatriate Bangladeshi citizens and exchange views with the Bangladeshi community and officers related to these programs.
- They will leave Dhaka on 13 April 2025 or on an approximate date. The officers under sl. no. 4 and 5 will return to Dhaka on 23 April 2025 or an approximate date and the officers under sl. no. 1-3 will return to Dhaka on 30 April 2025 or an approximate date after visiting the USA from Canada.
- The period of this tour and time spent for travel and transit will be treated as on duty.
- They will draw their usual pay and allowances in local currency and no part of it should be drawn in foreign currency.
- All expenses regarding this visit will be borne by IDEA Project (Phase-2), Election Commission Secretariat.
- This is an official visit.

03. This order is issued with the approval of the competent authority.

Sincerely



(M. Mazharul Islam)

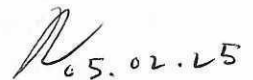
Deputy Secretary (HRDW)  
Election Commission Secretariat  
Phone: +00-02-55007549  
Mobile: +8801712687090

No.17.00.0000.018.24.002.19- 58

Date: 05 February 2025

Copy forwarded for kind information and necessary action to (not in order of seniority):

01. Cabinet Secretary, Cabinet Division, Bangladesh Secretariat, Dhaka/Principal Secretary to the Hon'ble Chief Adviser, Chief Adviser's Office, Tejgaon, Dhaka.
02. Foreign Secretary, Ministry of Foreign Affairs, Segunbagicha, Dhaka.
03. Secretary, Public Security Division/Security Services Division, Ministry of Home Affairs, Bangladesh Secretariat, Dhaka.
04. H.E. Ambassador, U.S. Embassy in Dhaka, Madani Avenue, Baridhara, Dhaka.
05. H.E. High Commissioner, High Commission of Canada in Bangladesh, United Nations Road, Baridhara, Dhaka.
06. H.E. Ambassador, The Embassy of Bangladesh, 3510 International Drive NW, Washington, DC 20008, U.S.A.
07. H.E. High Commissioner, High Commission for the People's Republic of Bangladesh, 350 Sparks Street, Suite # 1100, Ottawa, ON K1R 7S8, Canada.
08. Chairman, Civil Aviation Authority of Bangladesh, Kurmitola, Dhaka.
09. Director General, Department of Immigration and Passports, Dhaka.
10. Director General. National Identity Registration Wing, Election Commission Secretariat, Dhaka.
11. Joint Secretary (All), Election Commission Secretariat, Dhaka.
12. Project Director (PD), IDEA Project (Phase-II)
13. Director General, Electoral Institute, Dhaka.
14. System Manager (All) Election Commission Secretariat, Dhaka (with request to publish this government order in Election Commission Secretariat website and update PDS).
15. Regional Election Officer (All),.....Region, Election Commission Secretariat, Dhaka.
16. Deputy Secretary (All)/Director (All)/Deputy Chief, Election Commission Secretariat, Dhaka.
17. Director, Hazrat Shahjalal International Airport, Dhaka. (Attention: Chief Security Officer).
18. Private Secretary to the Hon'ble Chief Election Commissioner (For kind information of the Chief Election Commissioner).
- 19-22. Private Secretary to the Hon'ble Election Commissioners (For kind information of the Election Commissioners).
23. Private Secretary to the Secretary, Election Commission Secretariat, Dhaka (For kind information of the Secretary).
24. Personal Officer to the Additional Secretary, Election Commission Secretariat, Dhaka (For kind information of the Additional Secretary).
25. Office copy.



Syed Golam Rashed  
Assistant Secretary  
Election Commission Secretariat