



বাংলাদেশ নির্বাচন কমিশন
নির্বাচন কমিশন সচিবালয়

No.17.00.0000.018.24.002.19-124

Date:16 April 2025

To

The Chief Accounts and Finance Officer
CAG, PSC and Election Commission
Segunbagicha, Dhaka.

Subject: Visit to Malaysia.

Dear Sir,

The undersigned is directed to convey the approval to the following employees of Bangladesh Election Commission to visit Malaysia for attending a training program on 'Storage and Server Management' for 5 (five) days from 08 May 2025 to 12 May 2025, excluding travel time, or on a date nearby. The training is going to be organized under the contract agreement with Global Brand Private Limited, Dhaka for 'Procurement of Storage and Server for Voter Data Archiving (Tender/Proposal ID: 936633)'.

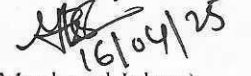
Sl.	Name and Designation	Office Address
1.	Mr. Akhtaruzzaman System Analyst	Data Management National Identity Registration Wing Election Commission Secretariat, Dhaka
2.	Mr. Md. Ikbal Zavid Maintenance Engineer	ICT System Support, ICT Wing Election Commission Secretariat, Dhaka
3.	Ms. Shifat Jahan Programmer	Data Management National Identity Registration Wing Election Commission Secretariat, Dhaka
4.	Mr. Mohammad Asaduzzaman Assistant Programmer	Data Management National Identity Registration Wing Election Commission Secretariat, Dhaka
5.	Mr. Aminul Islam Assistant Programmer	Information System National Identity Registration Wing Election Commission Secretariat, Dhaka

02. The terms and conditions are mentioned below:

- The employees will leave Dhaka on 07 May 2025 or on a date nearby and will return on 13 May 2025 or on a date nearby.
- The period of this tour and time spent for travel and transit will be treated as on duty.
- They will draw their usual pay and allowances in local currency and no part of it should be drawn in foreign currency.
- All expenses regarding this visit will be borne by Global Brand Private Limited, Dhaka.
- This is an official visit.

03. This order is issued with the approval of the competent authority.

Sincerely


16/04/25

(M. Mazharul Islam)
Deputy Secretary (HRDW)
Election Commission Secretariat
Phone: +00-02-55007549
Mobile: +8801712687090
email: ds.hrdw.bec@gmail.com

অফিসের ঠিকানাঃ

নির্বাচন ভবন, প্লট নং-ই-১৪/জেড, আগারগাঁও, ঢাকা-১২০৭

যোগাযোগঃ

ফোন : +৮৮০-০২-৫৫০০৭৬০০ ফ্যাক্স : +৮৮০-০২-৫৫০০৭৫১৫

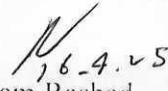
ই-মেইলঃ secretary@ecs.gov.bd ওয়েব এড্রেসঃ www.ecs.gov.bd

No.17.00.0000.018.24.002.19-124

Date: 16 April 2025

Copy forwarded for kind information and necessary action to (not in order of seniority):

01. Cabinet Secretary, Cabinet Division, Bangladesh Secretariat, Dhaka/Principal Secretary to the Hon'ble Chief Adviser, Chief Adviser's Office, Tejgaon, Dhaka.
02. Foreign Secretary, Ministry of Foreign Affairs, Segunbagicha, Dhaka.
03. Secretary, Public Security Division/Security Services Division, Ministry of Home Affairs, Bangladesh Secretariat, Dhaka.
04. H.E. High Commissioner, High Commission of Malaysia, House No. 19, Road No. 6, Baridhara Diplomatic Enclave, Dhaka.
05. H.E. High Commissioner, High Commission For The People's Republic of Bangladesh, No 8, Lorong Yap Kwan Seng, 50450, Kuala Lumpur, Malaysia.
06. Chairman, Civil Aviation Authority of Bangladesh, Kurmitola, Dhaka.
07. Director General, Department of Immigration and Passports, Dhaka.
08. Director General, National Identity Registration Wing, Election Commission Secretariat, Dhaka.
09. Project Director (PD), IDEA Project (Phase-II)
10. System Manager (All) Election Commission Secretariat, Dhaka (with request to publish this government order in Election Commission Secretariat website and update PDS).
11. Director, Hazrat Shahjalal International Airport, Dhaka. (Attention: Chief Security Officer).
12. Private Secretary to the Hon'ble Chief Election Commissioner (For kind information of the Chief Election Commissioner).
- 13-16. Private Secretary to the Hon'ble Election Commissioners (For kind information of the Election Commissioners).
17. Private Secretary to the Secretary, Election Commission Secretariat, Dhaka (For kind information of the Secretary).
18. Mr. Mohammad Monjurul Karim, General Manager, Corporate Sales, Global Brand Private Limited, Salim Center, 19/2, West Panthapath, 3rd-7th Floor, Dhaka.


16.4.25
Syed Golam Rashed
Assistant Secretary

Election Commission Secretariat