



BANGLADESH ELECTION COMMISSION
OFFICE OF THE REGIONAL ELECTION OFFICER
RANGPUR REGION, RANGPUR.
Email: reorangpur008@gmail.com, Phone: 02589962859

INVITATION FOR RE-TENDER (OTM)

Memo No: 17.08.0000.000.11.001.24-149

Date: 11.02.2025

1.	Ministry/Division	Election Commission Secretariat
2.	Agency	Election Commission Secretariat
3.	Procuring Entity Name	Regional Election Officer, Rangpur Region, Rangpur.
4.	Procuring Entity District	Rangpur
5.	Invitation for	Procurement of Non-Consulting Service (Physical service)
6.	Invitation Ref No	17.08.0000.000.11.001.24-149; Date: 11.02.2025

KEY INFORMATION

7. Procurement Method **Open Tender Method (OTM), (National)**

FUNDING INFORMATION

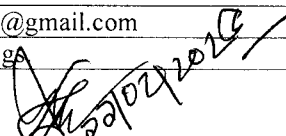
8.	Budget and Source of Funds	Revenue Budget (GOB)
9.	Tender Package Name	Outsourcing /01
10.	Tender No	REO/RANG/NCS-1/2024
11.	Tender Publication Date	12.02.2025
12.	Tender Last Selling Date	26.02.2025 up to 05.00 PM
13.	Tender Closing Date and Time	27.02.2025, Time: 12.30 PM
14.	Tender Opening Date and Time	27.02.2025, Time: 02.30 PM
15.	Name & Address of the office(s)	
	Selling Tender Document (Principal)	Office of the Regional Election Officer, Rangpur Region, Rangpur.
	Selling Tender Document (Others)	-
	Receiving Tender Document	Office of the Regional Election Officer, Rangpur Region, Rangpur.
	Opening Tender Document	Office of the Regional Election Officer, Rangpur Region, Rangpur.
	Place/Date/Time of Tender Meeting (Optional)	Place: Office of the Regional Election Officer, Rangpur Region, Rangpur. Date: 19/02/2025. Time: 11.30 AM

INFORMATION FOR TENDERER

16.	Eligibility of the Tenderer	1. Tenderer shall have the legal capacity to enter into the contract under the applicable law; 2. Must have valid Trade License; 3. Must have valid Manpower Outsourcing License; 4. Must have latest Income Tax Certificate; 5. Must have latest VAT registration certificate; 6. The minimum specific experience as a prime contractor in providing non-consultant service of at least one (01) contracts of similar nature, complexity and methods/technology completed over a period of five (5) years of total value at least BDT five (05) crore shall be required; 7. The required average annual turn over of the tenderer shall be at least of the amount of BDT two and half (2.5) crore over the last three (03) years; and 8. Any other criteria mentioned in the STD.		
17.	Description of Works	Tender Prices	Tender Security	Completion time in weeks/months
	Procuring Manpower for District and Upazila Election Offices under Regional Election Office, Rangpur Region, Rangpur. [আউটসোর্সিং প্রক্রিয়ায় সেবা গ্রহণ নীতিমালা, ২০১৮ অনুযায়ী জনবল নিয়োগ (০৬ জন গাড়ীচালক, ৫৮ জন পরিচ্ছন্নতা কর্মী এবং ৫৮ জন নিরাপত্তা গ্রহণী)]	Tk. 1,000/-	Tk. 2,40,000/-	As per STD
18.	Special Instruction	a) The procuring entity reserves the right to accept or reject all Tender without assigning any reason there of. b) If it happens any govt. holidays or any strike on the dates mentioned in Document the next normal working day will be treated as the valid dates of dropping and opening of the tender as the case arises. Time & other terms and condition shall remain unchanged & no separate notice will be issued for this.		

PROCURING ENTITY DETAILS

19.	Name of Official Inviting Tender	Mohammad Azizul Islam
20.	Designation of Official Inviting Tender	Regional Election Officer, Rangpur Region, Rangpur.
21.	Address of Official Inviting Tender	Regional Election Office, Kachari Bazar, Rangpur.
22.	Contact details of Official Inviting Tender	Telephone: 02589962859; e-mail: reorangpur008@gmail.com
23.	The Procuring Entity reserves the right to reject all the Tenders or annul the Tender proceedings	


(Mohammad Azizul Islam)
Regional Election Officer
Rangpur Region, Rangpur.