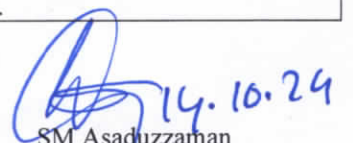


BANGLADESH ELECTION COMMISSION

Electoral Training Institute
ETI Bhaban, Agargaon, Dhaka-1207.

Invitation for Tenders

1	Ministry/Division	Bangladesh Election Commission			
2	Agency	Electoral Training Institute			
3	Procuring Entity Name	Director General, Electoral Training Institute			
4	Procuring Entity District	Dhaka			
5	Invitation for	Purchase of Office equipment, Medicine, Furniture, Bed sheet, Printing and Binding			
6	Invitation Ref. No. & Date	17.01.0000.110.07.021.24-323 ; Dated: 14 October, 2024			
KEY INFORMATION					
7	Procurement Method	Open Tendering Method (OTM)			
FUNDING INFORMATION					
8	Budget and Source of Funds	GoB (Revenue)			
PARTICULAR INFORMATION					
9	Tender Package No.	ETIGD-01/2024 lot-01, lot-02, lot-03, lot-4, lot-5			
10	Tender Package Name	Purchase of Office equipment, Medicine, Furniture, Bed sheet, Printing and Binding			
		Date	Time		
11	Tender Publication Date	15 October, 2024			
12	Pre-tender Meeting	20 October, 2024	11:00 A.M.		
13	Tender Last Selling Date and Time	28 October, 2024	5:00 P.M.		
14	Tender Closing Date and Time	29 October, 2024	11:00 A.M.		
15	Tender Opening Date and Time	29 October, 2024	11:30 A.M.		
	Name & Address of the office(s)	Address			
16	Selling Tender Document (Principal)	Assistant Director (Logistics) Room No-408 (Floor-4th), ETI Bhaban, Agargaon, Dhaka-1207.			
NO CONDITIONS APPLY FOR SALE, PURCHASE OR DISTRIBUTION OF TENDER DOCUMENTS					
17	Receiving Tender Document	Room No- 404, Electoral Training Institute, Agargaon, Dhaka-1207			
	Opening Tender Document	Conference Room , (Room No- 301), Electoral Training Institute, Agargaon, Dhaka-1207			
INFORMATION FOR TENDERER					
18	Eligibility of Tenderer	1. Tender shall have the legal capacity to enter into the contract under the applicable law. 2. Tenderers shall have to fulfil its obligation/obligations to pay taxes under the provisions of laws and regulations of Bangladesh. 3. Detail information has been provided in the tender document.			
19	Brief Description of Goods	As specified in the Tender Document			
20	Price of Tender Document	BDT 1000.00 (One Thousand) only, Non-refundable.			
	Package no	Lot No	Identification of Lot	Tender Security	Completion Time in Weeks
21	ETIGD-01/2024	Lot-01	Purchase of Photocopy machine,stand fan, Water filter, Electric kettle etc.	Tk 35,000/- (Thirty Five Thousand)	04 weeks from the date of contract agreement
22		Lot-02	Purchase of Medicine	Tk 8,000/- (Eight Thousand)	
23		Lot-03	Purchase of Furniture	Tk 5,000/- (Five Thousand)	
24		Lot-04	Purchase of Bed sheet and Pillow	Tk 5,000/- (Five Thousand)	
25		Lot-05	Printing Envelop, Filecover, Diary, Flip pad etc	Tk 8,000/- (Eight Thousand)	
PROCURING ENTITY DETAILS					
26	Name of Official Inviting Tender	SM Asaduzzaman			
27	Designation of Official Inviting Tender	Director General, Electoral Training Institute			
28	Address of Official Inviting Tender	ETI Bhaban, Agargaon,plot E-14/Z-A,Agargaon, Dhaka-1207.			
29	Contact details of Official Inviting Tender	Telephone:02-55006503			
30	The Procuring Entity reserves the right to reject all the Tenders or annul the Tender proceedings.				


SM Asaduzzaman
Director General

Electoral Training Institute, Dhaka