



বাংলাদেশ নির্বাচন কমিশন
নির্বাচন কমিশন সচিবালয়

No. 17.00.0000.018.24.002.19-157

Date: 28 April 2024

To

The Chief Accounts and Finance Officer
C&AG, PSC and Election Commission Secretariat (3rd phase)
Segunbagicha, Dhaka.

Subject: Visit to Qatar

Dear Sir,

The under signed is directed to convey the approval of Bangladesh Election Commission to the following officers to visit Qatar to inaugurate and supervise the voter registration and national identity card related services and programs through the Embassy of Bangladesh in Qatar. The team will stay there from 11 May 2024 to 15 May 2024 or 5 (Five) days from the date of commencement of leave under following terms and conditions:

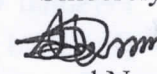
Sl. No.	Name and Designation	Office Address	Remarks
1.	Mr. Md. Jahangir Alam Secretary	Election Commission Secretariat	Team Leader
2.	Mr. Md. Alauddin Regional Election Officer	Regional Election Office, Barisal.	Member
3.	Mr. Akhtaruzzaman System Analyst	National Identity Registration Wing, Election Commission Secretariat	Member

02. The terms and conditions are mentioned below.

- The officers will leave Dhaka on 10 May 2024 or on an approximate date and return to Dhaka on 16 May 2024 or an approximate date.
- The period of this tour and time spent for travel and transit will be treated as on duty.
- They will draw their usual pay and allowances in local currency and no part of it should be drawn in foreign currency.
- All expenses regarding this visit will be borne by IDEA Project (phase-2), Election Commission Secretariat.
- This is an official visit.

03. This order is issued with the approval of the competent authority.

Sincerely

 28.04.2024

(Mohammad Nurul Alam)

Deputy Secretary (HRDW)

Election Commission Secretariat

Phone:+00-02-55007549

Mobile:+8801824715756

Email: ds.hrdw.bec@gmail.com

অফিসের ঠিকানাঃ

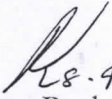
নির্বাচন ভবন, প্লট নং-ই-১৪/জেড, আগারগাঁও, ঢাকা-১২০৭

যোগাযোগঃ

ফোন : +৮৮০-০২-৫৫০০৭৬০০ ফ্যাক্স : +৮৮০-০২-৫৫০০৭৫১৫

Copy forwarded for kind information and necessary action to (not in order of seniority):

01. Cabinet Secretary, Cabinet Division, Bangladesh Secretariat, Dhaka/Principal Secretary to the Hon'ble Prime Minister, Prime Minister's Office, Tejgaon, Dhaka.
02. Senior Secretary, Ministry of Foreign Affairs, Segunbagicha, Dhaka.
03. Secretary, Public Security Division/Security Services Division, Ministry of Home Affairs, Bangladesh Secretariat, Dhaka.
04. H.E. Ambassador of Bangladesh in Doha, Qatar, Villa # 153, Street # 820, Zone # 43.
05. H.E. Ambassador of Qatar in Bangladesh, House No-1, Road no 79/81, Gulshan-2, Dhaka-1212.
06. Chairman, Civil Aviation Authority of Bangladesh, Kurmitola, Dhaka.
07. Director General, National Identity Registration Wing, Election Commission Secretariat, Dhaka.
08. Joint Secretary (All), Election Commission Secretariat, Dhaka.
09. Project Director (PD), IDEA Project (Phase-II).
10. Director General, Department of Immigration and Passports, Dhaka
11. Director General, Electoral Training Institute, Dhaka.
12. System Manager (All) Election Commission Secretariat, Dhaka (with request to publish the notification in Election Commission Secretariat website and update PDS).
13. Regional Election Officer (All),....Region, Election Commission Secretariat, Dhaka.
14. Deputy Secretary (All)/Director (All), Deputy Chief, Election Commission Secretariat, Dhaka.
15. Director, Hazrat Shahjalal International Airport, Dhaka (Attention: Chief Security Officer).
16. Private Secretary to the Hon'ble Chief Election Commissioner (For kind information of the Chief Election Commissioner.)
- 17-20. Private Secretary to the Hon'ble Election Commissioner's (For kind information of the Election Commissioners.)
21. Private Secretary to the Secretary, Election Commission Secretariat, Dhaka (For kind information of the Secretary).
22. Personal Officer to the Additional Secretary, Election Commission Secretariat, Dhaka (For kind information of the Additional Secretary).
23. Office copy.


(Syed Golam Rashed)
Assistant Secretary (T&CD)
Election Commission Secretariat