



বাংলাদেশ নির্বাচন কমিশন
নির্বাচন কমিশন সচিবালয়

No.17.00.0000.018.24.002.19-110

Date: 07 March 2024

To

The Chief Accounts and Finance Officer
C&AG, PSC and Election Commission Secretariat (3rd phase)
Segunbagicha, Dhaka.

Subject: Visit to Malaysia and Singapore.

Dear Sir,

The under signed is directed to convey the approval of Bangladesh Election Commission to the following officers to visit Malaysia to monitor and co-ordinate the national identity card issuing program through the Embassy of Bangladesh in Malaysia. The team will stay there from 02 July 2024 to 08 July 2024 or 07 (Seven) days from the date of commencement of leave under following terms and conditions:

Admin Team

SI	Name and Designation	Office Address	Group Designation
1	Mr. Ashok Kumar Debnath Additional Secretary	Election Commission Secretariat	Team Leader
2	Mr. Md. Foridul Islam Regional Election Officer	Regional Election office, Dhaka	Senior Inspection Officer
3	Mr. Farazy Bengir Ahmed District Election Officer	Senior District Election office, Khulna.	Inspection Officer

02. During this tour Mr. Ashok Kumar Debnath will be accompanied by his spouse Mrs. Shikha Debnath.

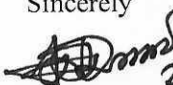
03. At the time of returning to Dhaka the team will take transit at Singapore and visit Singapore at their own expenses.

04. The terms and conditions are mentioned below:

- The officers will leave Dhaka on 01 July 2024 or on an approximate date and return to Dhaka on 09 July 2024 or an approximate date.
- The period of this tour and time spent for travel and transit will be treated as on duty.
- They will draw their pay and allowances in local currency and no part of it should be drawn in foreign currency.
- All expenses of the above officers (SI. no. 01-03) regarding this visit will be borne by IDEA Project (phase-2), Election Commission Secretariat, while they will bear all the costs of visit in Singapore during transit at Singapore.
- All expenses of Mrs. Shikha Debnath regarding this visit will be borne by her spouse Mr. Ashok Kumar Debnath.
- This is an official visit.

05. This order is issued with the approval of the competent authority.

Sincerely

 25.06.2024

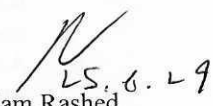
(Mohammad Nurul Alam)
Deputy Secretary (HRDW)
Election Commission Secretariat
Phone: +00-02-55007549
Mobile: +8801824715756
email: ds.hrdw.bec@gmail.com

No.17.00.0000.018.24.002.19-110

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Copy forwarded for kind information and necessary action to (not in order of seniority):

- 01 Cabinet Secretary, Cabinet Division, Bangladesh Secretariat, Dhaka/Principal Secretary to the Hon'ble Prime Minister, Prime Minister's Office, Tejgaon, Dhaka.
- 02 Senior Secretary, Ministry of Foreign Affairs, Segunbagicha, Dhaka.
- 03 Secretary, Public Security Division/Security Services Division, Ministry of Home Affairs, Bangladesh Secretariat, Dhaka.
- 04 H.E. High Commissioner of Bangladesh, Kuala Lumpur, Malaysia.
- 05 H.E. High Commissioner of Malaysia in Bangladesh, House no.19, Road No.-6, Dhaka-1230.
- 06 H.E. High Commissioner, High Commission of the People's Republic of Bangladesh, Jit Poh Building #04-00 & 10-00, 19 Keppel Road, Singapore 089058.
- 07 H.E. High Commissioner, High Commission of the Republic of Singapore, Gulshan Avenue, Dhaka.
- 08 Chairman, Civil Aviation Authority of Bangladesh, Kurmitola, Dhaka.
- 09 Director General, National Identity Registration Wing, Election Commission Secretariat, Dhaka.
- 10 Joint Secretary (All), Election Commission Secretariat, Dhaka.
- 11 Project Director (PD), IDEA Project (Phase-II)
- 12 Director General, Department of Immigration and Passports, Dhaka.
- 13 Director General, Election Training Institute, Dhaka.
14. System Manager (All) Election Commission Secretariat, Dhaka (with request to publish these notifications in Election Commission Secretariat website and update PDS).
15. Regional Election Officer (All),.....Region, Election Commission Secretariat, Dhaka.
16. Deputy Secretary (All)/Director (All), Deputy Chief, Election Commission Secretariat, Dhaka.
- 17-20. Director, Hazrat Shahjalal International Airport, Dhaka. (Attention: Chief Security Officer).
21. Private Secretary to the Hon'ble Chief Election Commissioner (For kind information of the Chief Election Commissioner).
22. Private Secretary to the Hon'ble Election Commissioners (For kind information of the Election Commissioners).
23. Private Secretary to the Secretary, Election Commission Secretariat, Dhaka (For kind information of the Secretary).
24. Personal Officer to the Additional Secretary, Election Commission Secretariat, Dhaka (For kind information of the Additional Secretary).
- 25 Office copy.


LS. G. 29
Syed Golam Rashed
Assistant Secretary

Election Commission Secretariat