



Bangladesh Election Commission
Election Commission Secretariat
www.ecs.gov.bd

No. 17.00.0000.016.57.019.08-447

Date: 06/11/2024

Office Order


Shamima Yesmin (31608191), Office Assistant-cum-Computer Typist, Election Commission Secretariat, Dhaka has been granted leave (ex-Bangladesh) to perform the Holy Omrah Hajj in Saudi Arabia for 10 (Ten) days at full average pay starting from 21 December 2024 or from the date of commencement of leave. The leave is granted under the following terms and conditions:

- (a) All related expenses of the visit will be borne by Mr. Shamima Yesmin (31608191), Office Assistant-cum-Computer Typist, Election Commission Secretariat, Dhaka. He will draw his pay and allowance in local currency. No part of it should be drawn in foreign currency.
- (b) The provision of Rule 34 of Appendix viii of BSR (Part-1) is applicable for this approval.

02. Shamima Yesmin (31608191)'s husbands Raja Hassan Ibne Farid, daughter Fatima Al Zahra, Sons Salman Saad Al Hasan, mother in law Zaheda Begum, Father: Md Bashir Uddin and and Mother Helena Khatun will accompany him during the travel.

03. It is his personal tour.

dc


06.11.2024

(Md. Nazmul Kabir)
Senior Assistant Secretary
(Personnel Management-2)
Phone: 02-55007459
Email: sas_pm2@ecs.gov.bd

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Copy forwarded for kind information and necessary action to (not in order of seniority):

1. Cabinet Secretary, Cabinet Division, Bangladesh Secretariat, Dhaka/Principal Secretary, Prime Minister's Office, Tejgaon, Dhaka.
2. Senior Secretary, Ministry of Foreign Affairs, Segunbhagicha, Dhaka.
3. Senior Secretary, Ministry of Public Administration, Bangladesh Secretariat, Dhaka.
4. Joint Secretary (All), Election Commission Secretariat, Agargaon, Dhaka.
5. Director General, Electoral Training Institute, Agargaon, Dhaka.
6. System Manager, Election Commission Secretariat, Dhaka (With request for publication of the order in Election Commission website).
7. Deputy Secretary (All), Election Commission Secretariat, Agargaon, Dhaka.

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8. Director (Airport), Civil Aviation Authority, Hazrat Shahjalal International Airport, Kurmitola, Dhaka.
9. Chief Security Officer, Civil Aviation Authority, Hazrat Shahjalal International Airport, Kurmitola, Dhaka.
10. Chief Accounts Officer, C&AG, PSC and ECS, Secretariat Bhaban (3rd Phase), Segun Bagicha, Dhaka.
11. PS to the Secretary, Election Commission Secretariat, Dhaka (For kind information to the Secretary, Election Commission Secretariat, Dhaka).
12. Assistant Secretary, Election Management and Coordination Branch-02, Election Commission Secretariat, Dhaka.
13. Officer-in-charge, Immigration, Hazrat Shahjalal International Airport, Kurmitola, Dhaka.
14. Officer-in-charge, Immigration, Benapole Land Port, Jashore;
15. Officer-in-charge, Immigration, Dawki Land Port, Sylhet;
16. Officer-in-charge, Immigration, Bibir Bazar Land Port, Comilla;
17. PO to the additional Secretary, Election Commission Secretariat, Dhaka (for kind information to the additional Secretary, Election Commission Secretariat, Dhaka) and
18. Shamima Yesmin (31608191), Office Assistant-cum-Computer Typist, Office of the Election Commission Secretariat, Dhaka.



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