



বাংলাদেশ নির্বাচন কমিশন  
নির্বাচন কমিশন সচিবালয়

No.17.00.0000.018.24.002.19-60

Date: 05 February 2025

To

The Chief Accounts and Finance Officer  
CAG, PSC and Election Commission  
Segunbagicha, Dhaka.

Subject: Visit to Australia and Singapore.

Dear Sir,

The undersigned is directed to convey the approval to the following employees of Bangladesh Election Commission to visit Bangladesh High Commission in Australia for installation of equipment/system and providing training to the staff members of the Mission relating to voter registration process and issuing National Identity Card (NID) under the terms and conditions mentioned below:

**Admin Team (Canberra and Sydney)**

Sl.	Name and Designation	Office Address	Group Designation
1	Mr. A S M Humayun Kabir Director General	National Identity Registration Wing Election Commission Secretariat	Team Leader
2	Mr. Mohammad Hasanuzzaman Director, Administration and Finance	National Identity Registration Wing Election Commission Secretariat	Senior Inspection Officer
3	Mr. Md. Yunus Ali Regional Election Officer	Regional Election Office, Dhaka	Inspection Officer
4	Mr. Md. Mahbub Alam Shah Deputy Secretary	Election Commission Secretariat	Inspection Officer
5	Mr. Md. Khalid Hasan Lieutenant commander, BN Deputy Project Director Security & Services Management	IDEA Project (Phase-2) Election Commission Secretariat	Inspection Officer

02. In addition, Mr. A S M Humayun Kabir, Director General, National Identity Registration Wing will visit Melbourne, Australia. He will meet and exchange views with the Bangladeshi community in Melbourne regarding voter registration and issuing National Identity Card to expatriate Bangladeshi citizens.

03. The terms and conditions are mentioned below:

- The officers will stay in Australia from 13 April 2025 to 19 April 2025 or 7 (seven) days from the date of commencement of leaving.
- After departure from Australia two officers (sl. no. 1&2) of the above team will visit Singapore from 21 April 2025 to 23 April 2025 or 3 (three) days from date of departure. They will visit Bangladesh High Commission, officers related to voter registration and issuing National Identity Card and exchange views with the Bangladeshi community in Singapore.
- The officers will leave Dhaka on 11 April 2025 or on an approximate date. The officers under sl. no. 3-5 will return to Dhaka on 21 April 2025 or an approximate date and the officers under sl. no. 1&2 will return to Dhaka on 24 April 2025 or an approximate date after visiting Singapore.
- The period of this tour and time spent for travel and transit will be treated as on duty.
- They will draw their usual pay and allowances in local currency and no part of it should be drawn in foreign currency.
- All expenses regarding this visit will be borne by IDEA Project (Phase-2), Election Commission Secretariat.
- This is an official visit.

অফিসের ঠিকানাঃ

নির্বাচন ভবন, প্লট নং-ই-১৪/জেড, আগারগাঁও, ঢাকা-১২০৭

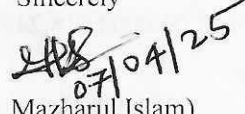
যোগাযোগঃ

ফোন : +৮৮০-০২-৫৫০০৭৬০০ ফ্যাক্স : +৮৮০-০২-৫৫০০৭৫১৫

ই-মেইলঃ secretary@ecs.gov.bd ওয়েব এড্রেসঃ www.ecs.gov.bd

03. This order is issued with the approval of the competent authority.

Sincerely

  
07/04/25

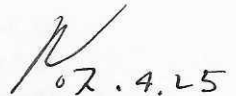
(M. Mazharul Islam)  
Deputy Secretary (HRDW)  
Election Commission Secretariat  
Phone: +00-02-55007549  
Mobile: +8801712687090  
email: [ds.hrdw.bec@gmail.com](mailto:ds.hrdw.bec@gmail.com)

No.17.00.0000.018.24.002.19-60

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Copy forwarded for kind information and necessary action to (not in order of seniority):

01. Cabinet Secretary, Cabinet Division, Bangladesh Secretariat, Dhaka/Principal Secretary to the Hon'ble Chief Adviser, Chief Adviser's Office, Tejgaon, Dhaka.
02. Foreign Secretary, Ministry of Foreign Affairs, Segunbagicha, Dhaka.
03. Secretary, Public Security Division/Security Services Division, Ministry of Home Affairs, Bangladesh Secretariat, Dhaka.
04. H.E. High Commissioner, Bangladesh High Commission, 57, Culgoa Circuit, O'Malley, ACT 2606, Canberra, Australia.
05. H.E. High Commissioner, Australian High Commission, 184 Gulshan Avenue, Gulshan 2, Dhaka.
06. Chairman, Civil Aviation Authority of Bangladesh, Kurmitola, Dhaka.
07. Director General, Department of Immigration and Passports, Dhaka.
08. Director General, National Identity Registration Wing, Election Commission Secretariat, Dhaka.
09. Joint Secretary (All), Election Commission Secretariat, Dhaka.
10. Project Director (PD), IDEA Project (Phase-II)
11. Director General, Electoral Training Institute, Dhaka.
12. System Manager (All) Election Commission Secretariat, Dhaka (with request to publish this government order in Election Commission Secretariat website and update PDS).
13. Regional Election Officer (All),.....Region, Election Commission Secretariat, Dhaka.
14. Deputy Secretary (All)/Director (All)/Deputy Chief, Election Commission Secretariat, Dhaka.
15. Director, Hazrat Shahjalal International Airport, Dhaka. (Attention: Chief Security Officer).
16. Private Secretary to the Hon'ble Chief Election Commissioner (For kind information of the Chief Election Commissioner).
- 17-20. Private Secretary to the Hon'ble Election Commissioners (For kind information of the Election Commissioners).
21. Private Secretary to the Secretary, Election Commission Secretariat, Dhaka (For kind information of the Secretary).
22. Personal Officer to the Additional Secretary, Election Commission Secretariat, Dhaka (For kind information of the Additional Secretary).
23. Office copy.

  
07.4.25  
Syed Golam Rashed  
Assistant Secretary  
Election Commission Secretariat